





## **ABOUT OUR NATION**

Pakistan, officially the Islamic Republic of Pakistan, is a country in South Asia. It is the world's fifth-most populous country and has the world's second-largest Muslim population. Pakistan is the 33rd-largest country by area, spanning 881,913 square kilometres (340,509 square miles). It has a 1,046-kilometre (650-mile) coastline along the Arabian Sea and Gulf of Oman in the south, and is bordered by India to the east, Afghanistan to the west, Iran to the southwest, and China to the northeast.

Pakistan is a middle power, and has the world's sixth-largest standing armed forces. t is a declared nuclear-weapons state, and is ranked amongst the emerging and rowth-leading economies, with a large and rapidly-growing middle class. Pakistan's political history since independence has been characterized by periods of significant economic and military growth as well those of political and economic instability. It is an ethnically and linguistically diverse country, with similarly diverse geography and wildlife. However, the country continues to face challenges.

## **PAKISTAN MANPOWER**

Pakistan has remained an attractive labour market for manpower recipient countries. Prior to 70's the outflow of Pakistani workers was toward Europe, USA, Canada, Middle East, and mainly to Saudi Arabia In the early 80's, the upsurge of developmental activities and booming economies in the advanced countries, in general and oil rich countries of Gulf and Middle East, in particular, which were and are still deficient in manpower resources paved the way for a country having surplus labour economy like Pakistan to ponder over and make effective and constructive polices to capture the labour markets of manpower needy countries.

## INTRODUCTION



DEAR ALL,
A VERY NICE & WARM WELCOME TO YOU ALL.

Our organization is an assembly of hardworking, experience, dynamic and dedicated professional working to provide quality and superior business solutions. We strongly stand to mediate between the jobs creators & the job seekers. Our commitment, to promote close relationship between the employers and the employees makes our organization one of the best to deal with. We look forward in providing with the best of services to you in days to come.

Thank you for choosing MRQ International as your business partner. We assure you our best of services at all times.

Thanking you!

**MRQ** International

## **MANAGEMENT TEAM**





Mudassar Riaz
CEO
The Founder of MRQ International



Zia Ur Rehman Abbasi

Managing Director

Responsible for shaping MRQ International into a leading recruitment organization in Pakistan also Responsible for Overseas Recruitment & Fresh Ideas / Innovated streamline



Farhan Abbasi

Marketing Manager



Anees Quresh

Admin Manager



Abdul Qadir

Admin officer



atha Ur Rehman Abbasi

### WHO WE ARE







## **OUR TEAM**

A dream team rarely happens. A team, in which ever individual knows his responsibilities, has high spirits to excel and execute a positive attitude and finally its team work that bears the fruit, pays the benefits. Every member of MRQ International Overseas Employment team is talented and dedicated to his responsibilities. Ready to serve with smile. We at MRQ International Overseas Employment are well versed with our responsibilities and experienced. HR panel comprises of leading Doctors, Engineers, Chartered Accountants, Lawyer and HR Consultants. An additional panel of Specialist Engineers and Technicians are also available for specific selection of candidates. Client individual objectives are first priority at the time of final selection.



## **OUR VISION**

The Vision of MRQ International Overseas Employment is to become one of the most trusted and credible resources in the world through providing our clients services and opportunities to individual employee development and work unit effectiveness. "We are thinking for futures "MRQ will be the undoubtedly leader in the country's Recruitment Industry by continually providing our clients with world- class service and competent workforce, by constantly upgrading its facilities and systems and by strengthening ties with our clients. Abdul Ghaffar and Sons believe that Pakistani workers are very talented, competent and reliable. We want to put them in the global market



## **OUR MISSION**

The MRQ International Overseas Employment business strive to achieve success through delivery, integrity and services quality. Our mission is to provide a truly consultative and value added that allow our clients to achieve their strategic staffing need and support our candidate in meeting their career goals. We want to provide our clients with world-class, personalized service and to provide Pakistani the opportunity to work overseas specially in Middle East. To achieve this we aim to: Constantly provide our clients with Pakistanis who are competent, reliable and dedicated Help the Pakistani enhance their competence thereby raising the competitiveness of the Pakistani workforce Attain all the requirements of our clients in the shortest possible time Constantly providing training to our workers to produce best and productive workforce.



## **QUALITY POLICY**

MRQ International is committing to our entire customer to provide best professional services in the areas of recruitment and management consultancy services in compliance of our integrity, sincerity and professional competence with the continual improvement toward quality management system. MRQ International is based on high standard of training. We are able to both professionalism and quality of service, ensuring that we are both client and candidate driven striving to develop through consistently applied quality standards, long term relationship with our clients.

## RECRUITMENT PROCEDURE





The recruitment in Pakistan is carried out through a firm holding valid O.E.P. Licence The recruitment procedure is as follows:

#### **PERMISSION**

On receipt of Demand Letter with Power of Attorney, we obtain permIsslon from the Protector of Emigrants Bureau of Emigration & Overseas Employment, Government of Pakistan, for recruitment of each batch as demanded by our Principals, Without this sanction, vacancies cannot even be advertised (In case of Saudi Arabia visa confirmation by the local Consulate is a pre-requistie to all formalities).

#### **ADVERTISING**

In case the demand is higher and our valued Principals desire to have a wide choice for selection, we advertise the category-wise, demand in the National Press giving job description, qualifications and experience required. The applications / bio-dates are scrutinized and only genuine candidates are called for interviews.

#### **INTERVIEW**

We have a team of qualified and experienced Executives, specialized in their respective fields to select the "RIGHT MAN FOR THE RIGHT .JOB" Preliminary we conduct interviews of the candidates with open eyes scrutiny of testimonials to make short list according to the requirements of our valued Principal. We make special arrangement for our valued Principals, or their representatives to visit Pakistan. All possible facilities are extended for final tests.

#### TRADE TEST

Where skilled persons are required for specific job, we also arrange practical test of the andidate to ensure that they possess the required knowledge and standard or expertise to satisfy the job specification.

Note: It is the option of the employers or their representatives to join us at the time of selection

#### **MEDICAL CHECKUP**

Selected persons are throughly medically examined by the Medical Board of qualified doctors to ensure fitness, good health and stability in fulfilling intended employment. Photo copies of medical reports are also dispatched to the Employers along-with the employees file.

#### VISITING FORMALITIES

We get endorsement of visa by the relevant Embassies on the Passport of selected candidates, Mostly it will take 3 to 15 days the relevant Embassies on the Passport of respective Embassies /Consulate. If all the documents are received in time, it takes 10 to 30 days for embarkation

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## FOREIGN SERVICE AGREEMENT (FSA)

Foreign Services Agreement is entered between MIS MRQ International" Promoters on behalf of employers as First Party and recruited persons as Other Party. This service Agreement must contain all the conditions laid down by the employers and those required to be included by the Protector of Emigrants, Government of Pakistan from time to time. Four copies of Service Agreement approved & countersigned by the Protector of Emigrants. Government of Pakistan. One copy of the approved agreement is retained by the Protector and one copy is retained by us. The original and the duplicate copies go to thenemployers & the employee respectively being the actual contracting parties.

#### **BOOKING OF SEATS**

The seats of recruited persons are booked immediately after endorsement of visa with Airline & tickets purchased or utilize P.T.A. for traveling of warders.

#### ARRIVAL INFORMATION

After confirmation of seats, we always Telex/-Fax message to our Principals for the arrival of the employees at the destination at least 5 days before, so that the employer depute the representative to receive the employees at the Airport

#### **WAGES**

Wages of Pakistani workers should not be less that the rates approved by the Government of Pakistan schedule of minimum rates issued by the government of Pakistan

#### **IMMIGRATION FORMALITIES**

We see the employee at the time of embarkation and take maximum care of the welfare of employees.

#### **AIR PASSAGE**

Economy class air ticket form place of hire to the place of employment and back on expiry of contract to be provided by the employer if not included in salary which should be in addition to minimum wages laid down Employer can send P.T.A. (Pre-paid ticket advise)through airline.

#### **AGENCY COMMISSION**

Agency Commission/ Service Charges are negotiable.

#### **DEAD BODIES/COMPENSATION**

Despatch of Dead Bodies of workers or those who sustained serious injuries, evacuation will be made to Pakistan at the employer's expenses with full completion according to labour law of the host country.



#### Civil/Architecture

- Mason (Plaster, Block)
- Mason (Tiles)
- Rod Binder (Steel Fixer)
- Shuttering Carpenter
- Plumbing (Pipe Fitting
- Sanitary Work)
- Aluminium Fabrication
- Gypsum Ceiling
- Labour

#### **Electrical**

- General Electrician (House Wiring)
- Electrical Line
- Maintenance (Industrial)
- AC & Refrigeration
- Motor Welding

#### Mechanical

- Automobile (Diesel & Petrol)
- Auto Electrician
- Machinist (Turner)
- Idustrial Pipe Fitting
- Steel Fabrication
- Scattolders

#### **Security**

- Residential / Private Security
- Official / Bank Security
- Industrial Security











#### Power/Gas/Water Treatment Pro Chemical Plants (Exclusive Category)

- Engineers
- Technicians
- Operators
- Chemist & Analysts

### Medical/ Paramedical

- Consultants
- Surgical
- Nurses
- Technicians

# Manufacturing & Production

- Electronic Production
- Plastic & Rubber Production
- Furniture (Wooden & Metal)
- Mechanical Spare Parts

# Garments & Textiles

- Patron Maker
- Cutting Master
- Production Manager
- Supervisor
- Tailors
- Checker/Helper











#### **Hotel &** Hospitality

- Western, Italian, Chinese food production (Cooking and preservation)
- Food & Beverage Service (Waiter, Bartender)
- Front Office Management (Receptionist call operator)
- Room Boy/Laundry Man/ Cleaners

#### **Agriculture & Plantation**

- Farming
- Livestock
- Fishery
- Poultry
- Bee Keeping
- Floricultu re

Sand Blasting

**Denting &** 

**Painting** 

- Building Painting
- Industrial Painting



- Salesmen/Salesgirl
- Check out Cashiers
- Trolley Boys
- Shelves Rack Organizers
- Store Keepers
- Cleaners
- Loading/Unloading Helper
- Merchandiser







# Cleaning & Housekeeping

- Office Boy
- Cleaner (Hospital, School, Mosque, Office etc.
- Housekeeper
- Care Giver

#### Welding

- Normal Welding
- (Arc & Gas)
- Welding 1 G to 4G
- Welding 6G
- WeldingTIG
- Welding MIG
- Welding Gas

# Heavy Equipments / Drivers

- Operators Dozer, Fork lift, Roller, Pa~oader. Back Hoe
- Operators Crane (Mobile/Crawler/ Hydraulic)
- Heavy Drivers (Trailor/Drump/Truck)
- Light Drivers (BusNan/Car/Light Vehichles)
- Mechanics (Heavy/Light Equipments Under Chasis)
- Tyreman
- Denters
- Painters
- Moulders
- Helpers

#### **Administration**

- Project Manager
- Public Relation Manager
- Chartered Accountants
- Accountant/Cashier
- Secretary/Executives
- Clerk/Typist/Receptionist
- Sales PersonneVStore Keeper
- Computer Operator









## **OUR LICENSE**







## **OUR VALUED CLIENTS**













































Overseas Employment Promoters Licence No. 2983/RWP/2010

#### Our business associate offices are

Qatar

KSA

Dubai

Nepal

India

Bangladesh



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